

AGU Virtual Chapman Conference Application

To complete your virtual application, submit a Word document to meetingsdirector@agu.org. You will receive notice of receipt. Applications are reviewed by AGU scientists.

Naming convention for Word document application: Primary Convener Name _ Topic _ Name _ Phase I_Virtual

Virtual application, AGU Chapman Conference. Please answer the following questions.

1. What is your meeting topic?
2. Why is this topic important right now?
3. What objectives do you want to accomplish?
 - a. Are you answering questions/soliciting feedback, etc. ... What programmatically do you want to achieve with these specific attendees?
4. What outcomes will come from this conference?
 - a. Publication potential; project teams; new hypothesis testing, etc.
5. Who are the conference conveners and program committee?
6. How many participants do you anticipate?
7. Who are your key speakers?
8. What types of sessions and interactivity do you envision?
9. What type of virtual schedule would you like to see?
 - a. Are you looking at several consecutive days for three hours a day or four Mondays in a row for 2 hours a day for example?
10. What role do student/early career scientists play in this conference?
 - a. Student/early career scientists should be included in presentations for this conference and dispersed throughout the conference, not in a single session.

AGU is committed to diversity, equity, and inclusion (DEI). Consider these questions as you finalize your proposal:

- a. What is your selection process for recruiting NEW speakers that have not spoken previously in the two past cycles of this meeting? The NEW speakers should include underrepresented groups (e.g. Blacks/African Americans, Hispanics/Latinos, American Indians/Alaska Natives, Native Hawaiians, and Pacific Islanders), international researchers, and women.
- b. How will you recruit individuals from underrepresented groups to attend and participate in the conference?
- c. Do you have access to other scientific organizations that are geared to increase underrepresented individuals in the sciences? Who can help you advertise your meeting in their social media, listservs, and newsletters?
- d. In the past years, what was the percentage of individuals from diverse backgrounds who attended and participated in your conference?